



DEPARTMENT OF THE NAVY
COMMANDER
NAVAL EDUCATION AND TRAINING COMMAND
250 DALLAS STREET
PENSACOLA, FLORIDA 32508-5220

Canc: Jun 2025

NETSTAFFCNOTE 5060

N008

28 Apr 2025

NETC STAFF NOTICE 5060

From: Commander, Naval Education and Training Command

Subj: FISCAL YEAR 2024 SAILOR OF THE YEAR CEREMONY

Encl: (1) Sequence of Events
(2) Ceremony Area Diagram

1. Purpose. To provide information, outline procedures, and assign responsibilities for conducting the subject ceremony. Enclosures (1) and (2) provide guidance and should be reviewed in their entirety.

2. Background. Recognition of the 2024 Naval Education and Training Command (NETC) Sailor of the Year (SOY). A ceremony will be conducted in the Naval Aerospace Medical Institute (NAMI) Koppy auditorium, Pensacola, Florida at 1000 on Thursday, 8 May 2025.

3. Action. The following duties and responsibilities are assigned:

a. MMCS Richelle Roberson: Will serve as Mistress of Ceremonies (M/C) and Action Officer. Responsible for the overall coordination of event.

b. First Lieutenant: Position public address system, ceremonial bullets, ship's bell, podium, and display table in the NAMI Koppy auditorium. Place a "VIP" parking sign in NAMI parking lot.

c. Public Affairs Officer: Provide official video and photography services.

4. Uniform

a. Participants: E6 and junior - Service Dress White
E7 and senior - Summer White

b. Guests: Uniform of the Day (Military)
Business Casual (Civilian)

5. Rehearsal. A rehearsal for key participants will be held at the NAMI Koppy auditorium at 1315 on Wednesday, 7 May 2025. Key personnel are:

M/C: MMCS Roberson
SOY Coordinator: MMCM Inigo
Force Master Chief: FORCM Mengel
Flag Secretary: LCDR LaCour
Protocol Officer: Mr. Tod Shuls
First Lieutenant: GSMC Richie
SOY Finalists:

- HM1 Savannah L. Buza
- MM1 Ausha A. Francis
- MA1 Patrick D. Hill
- AT1 SeanMichael L. Owens

Honors Boatswain: BM2 Jones
Side Boys:

- CWTSN Sare
- SN Hughes
- SN Labrie
- CWTSA Stizes
- SA Heffel
- SN Jawad

Bell Ringer: YNC Abreu

6. Records Management

a. Records created as a result of this notice, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at <https://portal.secnave.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this notice or the records disposition schedules, please contact the local records manager.


C. J. LINER
Chief of Staff

NETCSTAFFNOTE 5060

28 Apr 2025

Releasability and distribution:

This notice is cleared for public release and is available electronically on the NETC public web site (www.netc.navy.mil) or by e-mail at netc-directives@us.navy.mil.

SEQUENCE OF EVENTS

0900		Coordinator and working party: Access ceremony area, ensure all equipment is properly rigged and ready for the ceremony.
0915		Designated personnel muster with coordinator.
0930		Photographer set up and in place.
0945		M/C in place.
0950		Bos'n, sideboys, and bell ringer assemble in designated areas.
		RADM Czerewko arrives and awaits ceremony
0955	M/C	"LADIES AND GENTLEMEN, PLEASE TAKE YOUR SEATS. OUR CEREMONY WILL BEGIN IN APPROXIMATELY FIVE MINUTES. AT THIS TIME, I WOULD LIKE TO ASK YOU TO SILENCE ALL ELECTRONIC DEVICES. THANK YOU."
		<i>NOTE: NETC PROTOCOL OFFICER WILL GIVE RADM CZEREWKO AND GUESTS A SIGNAL</i>
1000	M/C	"GOOD MORNING, LADIES AND GENTLEMEN. WELCOME TO THE FISCAL YEAR 2024 NAVAL EDUCATION AND TRAINING COMMAND SAILOR OF THE YEAR RECOGNITION CEREMONY."
		"WOULD THE GUESTS PLEASE RISE FOR THE ARRIVAL OF THE OFFICIAL PARTY. MILITARY PERSONNEL IN UNIFORM, COVER."
	M/C	"BOS'N, STRIKE SIX BELLS."
	M/C	"NAVAL EDUCATION AND TRAINING COMMAND, ARRIVING."
	BOS'N AUDIO	<i>PIPES THE SIDE. PLAYS "TWO RUFFLES AND FLOURISHES AND</i>

VISUAL *ADMIRAL'S MARCH."*
(A/V)

M/C "WILL THE GUESTS PLEASE REMAIN STANDING
FOR THE NATIONAL ANTHEM AND INVOCATION."

A/V PLAYS THE NATIONAL ANTHEM.

M/C "CHAPLAIN FISHER WILL NOW DELIVER THE
INVOCATION."

CHAPLAIN *DELIVERS INVOCATION.*

M/C "THANK YOU CHAPLAIN FISHER."

M/C "GUESTS, PLEASE BE SEATED. MILITARY,
UNCOVER."

NOTE: *OFFICIAL PARTY TAKES SEATS.*

BOS'N *GIVES ORDER TO SIDEBOYS TO TAKE THEIR
SEATS.*

M/C "GOOD MORNING REAR ADMIRAL CZEREWKO,
FORCE MASTER CHIEF MENGEL, COMMANDING
OFFICERS, EXECUTIVE OFFICERS, COMMAND
MASTER CHIEFS, FAMILY, FRIENDS, AND
DISTINGUISHED GUESTS. I AM SENIOR CHIEF
ROBERSON, AND IT IS MY HONOR TO BE YOUR
MISTRESS OF CEREMONIES FOR THIS MOST
PRESTIGIOUS EVENT. THANK YOU SO MUCH FOR
BEING WITH US TODAY. WE ARE TRULY
PLEASED TO HAVE YOU HERE, AND I KNOW YOUR
PRESENCE MEANS A GREAT DEAL TO OUR
FINALISTS."

M/C "WE ARE HERE TODAY TO RECOGNIZE FOUR
EXCEPTIONAL SAILORS AND TO ANNOUNCE OUR
SELECTION OF THE 2024 NAVAL EDUCATION AND
TRAINING COMMAND SAILOR OF THE YEAR.
EACH OF THESE SAILORS ARE OUTSTANDING
EXAMPLES OF THE BEST AND BRIGHTEST OUR
NAVY HAS TO OFFER. THEY SHOULD EACH BE
COMMENDED FOR THEIR ACHIEVEMENTS,

Enclosure (1)

28 Apr 2025

DEDICATION, AND COMMITMENT TO THE MISSION OF THEIR INDIVIDUAL COMMANDS AND THE NAVY AS A WHOLE. IT IS NO SMALL TASK THEY HAVE MADE IT THIS FAR. I AM PERSONALLY PROUD AND HONORED TO BE HERE WITH THEM TODAY."

M/C "IT GIVES ME GREAT PLEASURE TO INTRODUCE THE NAVAL EDUCATION AND TRAINING COMMAND FORCE MASTER CHIEF, RICK MENGEL."

FORCM REMARKS.

FORCM "AND NOW, WITHOUT FURTHER ADO, LET'S MEET THE FINALISTS."

NOTE: FINALISTS WILL ENTER FROM THE BACK OF THE AUDITORIUM AS THEIR NAME IS CALLED AND STAND IN FRONT OF THE STAGE FACING THE AUDIENCE.

FORCM "HM1 SAVANNAH BUZA."

FORCM "MM1 AYSHA FRANCIS."

FORCM "MA1 PATRICK HILL."

FORCM "AT1 SEANMICHAEL OWENS."

FORCM "LET'S GIVE OUR FINALISTS A ROUND OF APPLAUSE."

FORCM "AT THIS TIME, IT GIVES ME GREAT PLEASURE TO INTRODUCE THE 21ST COMMANDER OF NAVAL EDUCATION AND TRAINING COMMAND, REAR ADMIRAL CZEREWKO."

RADM REMARKS.

RADM
CZEREWKO "AND NOW, FOR THE MOMENT WE'VE ALL BEEN WAITING FOR, THE 2024 NAVAL EDUCATION AND TRAINING COMMAND SAILOR OF THE YEAR IS..."

Enclosure (1)

*NOTE: THE THREE RUNNERS-UP WILL PERFORM
A RIGHT FACE MOVEMENT AND WALK
OFF THE STAGE UNTIL THEY ARE
CALLED BACK TO THE STAGE.*

M/C ONCE SELECTEE REACHES CENTER STAGE
"ATTENTION TO AWARD."

M/C READ CITATION

*NOTE: M/C READS AWARD WHILE RADM
CZEREWKO PRESENTS AWARD. PROTOCOL
WILL WALK AWARD TO STAGE WITH
MEDAL. ONCE PHOTO IS TAKEN,
PROTOCOL WILL RETRIEVE.*

M/C "THE SAILOR OF THE YEAR IS ALSO RECEIVING
A BRONZE EAGLE PRESENTED BY USAA."

*NOTE: SAILOR OF THE YEAR DEPARTS THE
STAGE TO THE RIGHT AFTER RECEIVING
AWARD, PLAQUE, AND EAGLE.*

M/C "WILL THE THREE REMAINING FINALISTS
PLEASE JOIN ADMIRAL CZEREWKO ON THE
STAGE."

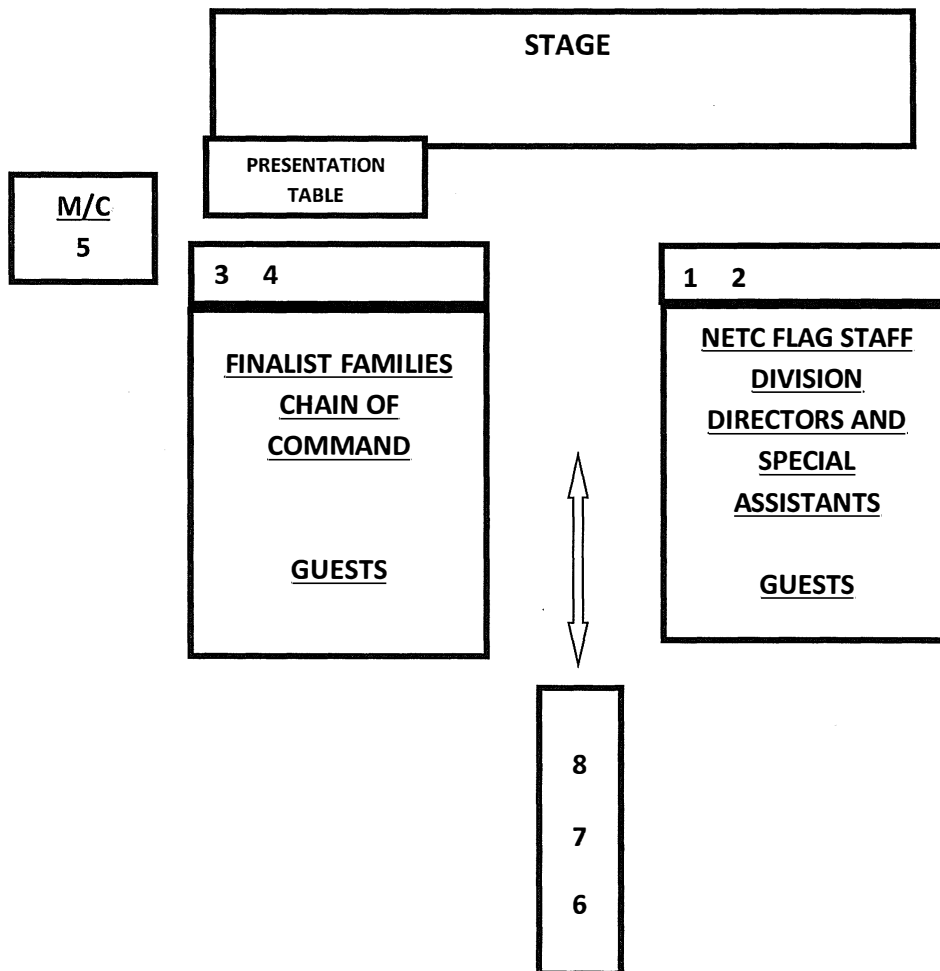
M/C "OUR THREE FINALISTS WILL RECEIVE A
PLAQUE AND A CRYSTAL EAGLE PRESENTED BY
USAA."

*NOTE: ONCE ALL FINALISTS HAVE RECEIVED
THEIR AWARD, SOY WILL REJOIN THE
FORMATION AT CENTER STAGE.*

M/C "PLEASE GIVE THESE OUTSTANDING SAILORS
ANOTHER ROUND OF APPLAUSE."

M/C "THIS CONCLUDES OUR CEREMONY. THANK YOU
FOR ATTENDING."

CEREMONY AREA DIAGRAM



1. RADM CZEREWKO
2. FORCM MENGEL
3. CHAPLAIN FISHER
4. FINALISTS
5. SENIOR CHIEF ROBERSON
6. BELL RINGER
7. HONORS BOS'N
8. SIDEBOYS